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| **Duty Schedule** | Counselor Assignment/Schedule for OLSSI 2013 |   |   |
| **When** | **Activity** | **Class/announce** | **Desk** |
| Saturday |   |   |   |
| 12:00 – 5:00 PM | Arrival of Crew - |   |   |
| Assembling Binders | Signage on Doors?/Scoping out areas | Paul Heintz esp. |   |
|   |   |   |   |
| Sunday |   |   |   |
| 3:00 – 5:00 PM | Registration – Info Desk |   | Kara Pennella |
|   | Parking Lot Greeters – | Paul H? et al – subject to changes | Tanya Kimmet |
|   | Front Door Greeters | David S, et al – subject to changes | others as needed |
|   | Meet/Greet Setup - Willard Basement Rec Room | Robin Heintz, Sarah Ray, anyone else that can be spared from parking lot, registration |   |
| 5:00 PM – 6:00 PM | Meet & Greet – Willard Basement Rec Room | ALL | Tanya Kimmet |
| 6:00 PM – 7:00 PM | Dinner – Prizes | Paul Heintz |   |
| Robin Heintz  |
| 7:00 PM – 8:00 PM | Mystery Noir Roundtable – Bradshaw etal- Bareis / Frost | Tanya Kimmet | 7:00-8:15|Kimberly Lehman |
| 7:00-8:15| Amy Pickenpaugh |
| 8:30 PM – 11:00 PM | A Film Noir - Bareis / Frost | Anjanette Hook - popcorn | 8:15-9:30|Robin Heintz |
| 8:15-9:30| Jo Chamberlain |
| 8:00 PM – 11:00 PM | Games - Williard Basement Rec Room | Brian Humphreys | 9:30 -11:00| Tanya Kimmet et al |
|   |   |   |   |
| Monday |   |   |   |
| 6:30 AM – 7:30 AM | Registration Desk |   | Tanya Kimmet |
|   | Terri Greer |
| 7:30 AM – 8:30 AM | Breakfast – Prizes @ Hoernemann / Aramark Room | Sarah Ray |   |
| Jo Chamberlain |
| 9:00 AM – 10:15 AM | NaNoWriMo – Bradshaw/Kimmet - | Matthew Heller | Terri Greer |
| Jo Chamberlain |
| 9:00 AM – 10:15 AM | How to Facilitate a Mtg – Heintz – | Anjanette Hook |   |
| 9:00 AM – 10:15 AM | Build a Spec Coll – Crissinger – | Sarah Ray |
| 10:30 AM – 11:45 AM | Public Speaking – Solomon– | Amy Pickenpaugh | Kimberly Lehman |
| Sarah Ray |
| 10:30 AM – 11:45 AM | Creating Comm. Con. – Senft-Paras & Mergler – | Terri Greer |   |
| 10:30 AM – 11:45 AM | Facebook– Gray – | Anjanette Hook |
| 12:00 AM – 1:00 PM | Lunch @ Gillmor atrium - Prizes | Maria Vega |   |
| Kimberly Lehman |
| 1:15 PM – 2:30 PM | Supervision – Lindsay – | Anjanette Hook | Amy Pickenpaugh |
| Brian Humphreys |
| 1:15 PM – 2:30 PM | Graphic Novels 101 – Bradshaw – | Tanya Kimmet |   |
| 1:15 PM – 2:30 PM | Ohio Talking Book Prgm – Grimm – | Sarah Ray |
| 2:45 PM – 3:45 PM | Browne Pop Cult Lib – Down – | Jo Chamberlain | Anjanette Hook |
| Paul Heintz |
| 2:45 PM – 3:45 PM | True Crime Collection – Gilgenbach – | Robin Heintz |   |
| 2:45 PM – 3:45 PM | Hays Pres Library – Hill - | Kimberly Lehman |
| 4:00 PM – 4:45 PM | Library Tour – Beeghly Library – Meet at first floor of Adams | David Sharp or Brian Humphreys? | Sarah Ray |
| Terri Greer |
| 4:00 PM – 4:45 PM | Crochet/Knit – Hook/Kimmet -  | Introduce themselves |   |
| 4:00 PM – 4:45 PM | Office Chair Yoga – Chamberlain - Willard Basement Rec Room | Robin Heintz |
| 5:00 PM – 7:00 PM | Dinner on your own |   |   |
| 7:00 PM – 8:00 PM | Reader’s Advisory Rdtbl – Pennella, etal - Bareis / Frost | Paul Heintz | 7:00-8:15| Kimberly Lehman |
| 7:00-8:15| Amy Pickenpaugh |
| 8:00 PM – 9:30 PM | White Elephant Bingo – Willard Basement Rec Room | Brian Humphreys | 8:15-9:30|Terri Greer |
| 8:15-9:30|Sarah Ray |
| 9:00 PM – 11:00 PM | Second Film Noir – Bareis / Frost | Anjanette Hook - Popcorn | 9:30 -11:00| Tanya Kimmet et al |
| 9:30 PM – 11:00 PM | Games - Williard Basement Rec Room | Brian Humphreys |   |
|   |   |   |
| Tuesday |   |   |   |
| 6:30 AM – 7:30 AM | Registration Desk |   | Tanya Kimmet |
| Matthew Heller |
| 7:30 AM – 8:45 AM | Breakfast – Prizes @ Hoernemann / Aramark Room | Amy Pickenpaugh |   |
| Terri Greer |
| 9:00 AM – 10:15 AM | Programs that work – Heintz/Hook – | Paul Heintz | Tanya Kimmet |
| Amy Pickenpaugh |
| 9:00 AM – 10:15 AM | KSU Library Sch – Lensenmayer – | Sarah Ray |   |
| 9:00 AM – 10:15 AM | Creating Engaging – DeArmond – | Jo Chamberlain |
| 10:30 AM – 11:45 AM | Prep for Severe Weather – Hobgood – | Robin Heintz | Tanya Kimmet |
| Kimberly Lehman |
| 10:30 AM – 11:45 AM | Career Brand Mgmt – Beem – | Jo Chamberlain |   |
| 10:30 AM – 11:45 AM | Gray Lit – St. John – | Maria Vega |
| 12:00 AM – 1:00 PM | Lunch @ Hoernemann / Aramark Room - Prizes | Robin Heintz |   |
| Paul Heintz |
| 1:15 PM – 2:30 PM | Bon Voyage – Closing Presentation – Prizes - Hoernemann / Aramark Room |   |   |
| 2:30 PM – 3:30 PM | Cleanup and LEAVE! – Registration Desk | ALL |   |
|   |   |   |   |
|   |   |   |   |
| Registration Desk Closes at 9pm, but Info Desk is manned probably until 11pm.  |
| Registration is closed during meals with a hot number left for emergencies |